

## **Shareholders' Communication Policy**

### **1.0 Objectives**

The Board recognises the importance of an effective communication channel between the Board, shareholders and general public. The Board acknowledges the need for shareholders and other stakeholders to be informed of all material business matters affecting the Company.

Recognising the importance of timely dissemination of information to shareholders and other stakeholders, the Board is committed to ensure that the shareholders and the general public would have an easy and convenient access to the Group's latest financial results, press releases, annual reports and other corporate information. The Company sets out in this Policy the framework that it has put in place to promote effective communication with the shareholders so as to enable them to engage actively with the Company and exercise their rights as shareholders in an informed manner.

### **2.0 Communication with Shareholders**

#### **2.1 Shareholders' Meeting**

The annual general meetings and other general meetings provide a platform for two-way communication between the Company and shareholders. The Chairman and the Board encourage shareholders to attend and participate in all general meetings. A form of proxy allowing shareholders to appoint a proxy in the event they are unable to attend the meetings in person will accompany the notice of general meeting to be distributed to all shareholders. Shareholders are given the opportunity to seek clarification on any matters pertaining to the business and financial performance of the Group.

Fourteen (14) days' notice in writing at the least of every meeting convened or at least twenty one (21) days' notice in writing for the purpose of passing a Special Resolution, and of every annual general meeting (the length of notice being exclusive in every case both of the day on which the notice is served or deemed to be served and of the day for which the notice is given), specifying the place, the date and the hour of the meeting and in the case of special business accompanied by a statement specifying the general nature of such business and the effect of any proposed resolution in respect of such special business shall be given to such persons as are under the provisions of the Company's Constitution or under the Companies Act, 2016 entitled to receive notices from the Company, and by advertisement in at least one nationally circulated Bahasa Malaysia or English daily newspaper and in writing to each stock exchange on which the Company is listed, such that notices of all meetings shall be given to the stock exchange on which the Company's shares are listed and advertised in the press at the same time as shareholders are notified.

#### **2.2 Financial and other reporting**

Various disclosures and announcements to Bursa Malaysia Securities Berhad ("Bursa Securities") including quarterly and annual results will be made in accordance with the ACE Market Listing Requirements and other applicable laws and regulations.

#### **2.3 Corporate website**

The Group has an established website [www.microlink.com.my](http://www.microlink.com.my) where shareholders as well as members of the public may access for the latest information on operations and activities of the Group, press releases, announcements, financial information, etc. The Group's website is updated from time to time to provide comprehensive information on the Group.

All announcements, the annual reports, quarterly reports and circulars of the Company are posted to the Company's website as soon as practicable following their release to Bursa Securities. Relevant press releases and presentations are also made available on the Company's website to facilitate communication between the Company, shareholders and potential investors.

#### **2.4 Investment market communication**

The Group welcomes inquiries and feedbacks from shareholders and other stakeholders and identified respective personnel to handle and/or facilitate communication between the Company, shareholders and the potential investors. Shareholders may, at any time, direct questions, request for publicly available information and provide comments and suggestions to Directors or the Management of the Company.

#### **3.0 Shareholder Privacy**

The Company recognises the importance of shareholders' privacy and will not disclose shareholders' information without their consents unless required by law.

#### **4.0 Review of the Policy**

The Shareholder Communication Policy will be reviewed regularly by the Board to ensure that it continues to remain relevant and appropriate.